



CASE

MANDEL CENTER FOR NONPROFIT ORGANIZATIONS

EXHIBITOR APPLICATION

DEADLINE JANUARY 12, 2007*

Case Western Reserve University
10900 Euclid Avenue
Cleveland, Ohio 44106-7167

Phone: (216) 368-0455
(800) 760-2275
Fax: (216) 368-8592

www.case.edu/mandelcenter/yps

Youth Philanthropy and Service (YPS), a program of the Mandel Center for Nonprofit Organizations at Case Western Reserve University, is seeking exhibitors for our 11th Annual Workshop. The Annual Workshop will be held on Thursday, February 14, 2007 at the Holiday Inn in Independence, Ohio.

WHY EXHIBIT?

- Network with an audience of over two-hundred service-oriented K-12 educators, students, and youth development professionals.
- Promote your organization's services available to K-12 youth and/or educators.
- Promote your group and individual volunteer experiences.
- Promote your specific project and encourage its replication – a great way to recognize your youth!
- Gain exposure for your organization and its mission.
- Show your support of youth service and philanthropy.

AUDIENCE

Attendees at the YPS Annual Workshop include over two-hundred individuals including adults representing K-12 schools, adults representing youth serving agencies, and K-12 youth primarily from Northeast Ohio. YPS aims to provide exhibits that each of these audiences will find interesting and useful.

EXHIBIT SCHEDULE (TENTATIVE)

10:30 – 11:30 Exhibit Set-Up

11:50 – 1:00 Attendee Lunch and Exhibits (*Booths must be manned during this time.*)



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EXHIBIT DETAILS

- Exhibitors will be listed in the Annual Workshop program and on the YPS website with a brief description and contact information.
- Each exhibit includes one six-foot table with draped linen.
- Electricity is available upon request.
- Each exhibit can accommodate up to two representatives.

EXHIBITOR FEES

The fee for an exhibit is \$30. **YPS is offering a special rate of \$20 for FVA members*.** Exhibits should be manned during the entire exhibit time.

Fees cover the cost of exhibiting only. Lunch is available for an extra fee of \$15 per person (for individuals who also register to attend the Workshop, lunch is included as part of the registration fee). **The cost of attending Workshop sessions is not included. Any exhibitor wanting to attend the Workshop sessions must register separately for the Annual Workshop** (meals are included in Workshop registration fees).

No refunds will be issued after January 12, 2007. A \$15 fee will be assessed for checks returned for insufficient funds.

Payment must accompany application form – only paid exhibits will be guaranteed space.

SUBMIT APPLICATIONS AND PAYMENT TO:

Youth Philanthropy and Service
Mandel Center for Nonprofit Organizations
10900 Euclid Avenue
Cleveland, OH 44106-7167

QUESTIONS

If you have any questions about exhibiting, please contact YPS at (216) 368-0455.

After January 12, Exhibitor Applications will be accepted on a space available basis only. A \$10 late fee will be charged to any organization accepted as an exhibitor after January 12.

**Membership will be confirmed with FVA upon application. One discounted exhibit per organization.*

No refunds after January 12, 2007.



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FVA MEMBER EXHIBITOR APPLICATION

YPS 11TH ANNUAL WORKSHOP

DEADLINE JANUARY 12, 2007

Contact Person _____

Organization _____

Address _____

City, State, Zip _____

Phone Number _____ Fax Number _____

E-mail _____

Website _____

Exhibit Representatives (two maximum – if contact person is an exhibit rep, also list name here)

_____ Adult Youth Grade _____

_____ Adult Youth Grade _____

Exhibit Description – **25 words or less** (will be used in printed material –YPS reserves the right to edit)

Payment: Check Enclosed (Make Payable to Mandel Center for Nonprofit Organizations)
 Purchase Order Enclosed – # _____

	<u>Quantity</u>		<u>Amount</u>	<u>Total</u>
Discounted Organization Exhibit Fee	_____	X	\$20.00	_____
Lunch (optional)	_____	X	\$15.00	_____
Workshop Registration Fee (optional)	_____	X	\$60.00	_____
Late Fee (after January 12)			\$10.00	_____

TOTAL DUE

(must be included with application; only paid exhibits by FVA members will be confirmed)

No refunds after January 12, 2007.