



Forum for Volunteer Administrators  
PO Box 1878  
Cleveland, Ohio 44106  
[www.fvaohio.org](http://www.fvaohio.org)

# 2005 Annual Report

## Organizational Report

### Highlights & Accomplishments

- Developed a Strategic Direction, with the vision that FVA will be recognized within the region as an organization which utilizes its membership in a collaborative approach through its role as an educator and a community convener for volunteer managers.
- Conducted Membership Inventory
- Continued [www.fvaohio.org](http://www.fvaohio.org) website
- Matched one volunteer manager with a mentor through our Mentor Match program
- Transformed Volunteer Messenger quarterly newsletter to be a resource of educational and reference materials.
- Honored Kate Schantz, Director of Volunteers, Adoption Network of Cleveland, as 2005 Volunteer Administrator of the Year
- Honored Norma Shulman and Kathy Levine as Emerita Members in appreciation for their years of service and contributions to advancing FVA's mission.
- Offered first session of Essentials in Volunteer Management Certificate Program at Lakeland Community College.
- Sponsored 6 professional development programs:

### 2006 Executive Board

Marilyn Hahn  
*President*

Frances Post  
*Vice President*

Mary Ann Thomas  
*Treasurer*

Lori Sebulski  
*Secretary*

Tami Bolder  
Donna Brant  
Rebecca Carlino  
Holly Grady  
Cristen Kane  
Barbara Nalette  
Mary Reynolds Powell  
Linda Smith  
Heather Triplett

### Members Emeritae

Martha Barber  
Holly J. Holcombe  
Kathy Levine  
Marilyn Mongeon Quill, APR  
Norma Shulman

### FVA Benefactors

Following are agencies and individuals who made in-kind donations to FVA during 2005.

North Coast Community Homes  
Kurt Miller  
Andrea Dean  
Datasmarts  
Hospice of the Western Reserve  
A Cultural Exchange  
Cleveland MetroParks – Ohio & Erie Canal Reservation  
St. Augustine Health Campus  
Lakeland Community College  
One Hundred Men Reading

*The mission of FVA is to provide mutual support, continuous dialogue and professional development opportunities for those involved in the leadership and management of volunteers.*



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## 2005 Annual Report

### Programming Committee

#### 2006 Executive Board

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Norma Shulman

#### *February 2005:*

*Roundtable: In Appreciation! Show Your Volunteers What They Mean to You.* This was a well received presentation by Kathy Levine and Barbara Nalette. A spirited roundtable conversation took place among the twenty-two attendees. Kathy's handouts were especially appreciated.

#### *April 2005:*

*Volunteer and Staff Collaboration: a Pivotal Relationship.* Lisa Gallagher, Barbara Nalette, and Becky Moldaver presented this to thirty-five attendees. The excellent program was followed by a tour of the Hospice of the Western Reserve on Lake Erie.

#### *June 2005:*

*What's the Big Idea About a Volunteer Handbook?* This, one of FVA's more popular workshops, was given for a second time by Kathy Levine. Twenty-one people attended.

#### *September 2005:*

*Keeping Up: Making the Most of Computer Technology in Volunteer Management.* Attended by thirteen, this program introduced Marcia Erickson and Datsmarts to FVA. Marcia presented a second program in 2006 and has developed a variety of computer classes for which FVA members may register at a reduced rate. We anticipate a long partnership.

#### *November 2005:*

*Breaking Down Barriers: Making Diversity Work.* This was an unforgettable workshop presented by Deborah and Lloyd McHamm of "A Cultural Exchange" and Volunteers from *One Hundred Men Reading*. It was dynamic, addressed how racial and cultural divides can be bridged, and was of great benefit to the eleven attendees.

#### *December 2005:*

*Sarbannes- Oxley and the Non-Profit Community.* Polly Knox presented a concise power point lecture on the significance of this legislation at the Annual Membership Meeting.



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# 2005 Annual Report

## Treasurer's Report

### FORUM FOR VOLUNTEER ADMINISTRATORS 2005 ANNUAL REPORT

Treasurer's Report for the Period  
 January 1, 2005 – December 31, 2005

#### REVENUES/CHECKING:

#### 2006 Executive Board

Marilyn Hahn <i>President</i>	Membership 2005	\$832.50
	Membership 2006	500.00
Frances Post <i>Vice President</i>	Programs	
	April	310.00
	May	310.00
	June	420.00
Mary Ann Thomas <i>Treasurer</i>	September	215.00
	November	235.00
	December, Annual Meeting	250.00
Lori Sebulski <i>Secretary</i>	Certificate Program	1,450.00
Tami Bolder	Other	
Donna Brant	Donations	.50
Rebecca Carlino	In-Kind	42.64
Holly Grady	Board Retreat	37.00
Cristen Kane	Fundraising (Borders)	68.25
Barbara Nalette	Unclaimed Funds	1,689.52
Mary Reynolds Powell	CEU Fees	55.00
Linda Smith		
Heather Triplett		
<i>Members Emeritae</i>	<b>TOTAL 2005 REVENUES:</b>	<b>\$6,415.41</b>
Martha Barber	<b>Less: Distribution to</b>	
Holly J. Holcombe	<b>NCVLA</b>	<b>( 844.52)</b>
Kathy Levine		
Marilyn Mongeon Quill, APR	<b>Net 2005 Revenues:</b>	<b>\$5,570.89</b>
Norma Shulman		



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## Treasurer's Report

### 2006 Executive Board

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## **EXPENSES:**

### BOARD

Westfield Insurance	\$500.25
Goodwill	84.15
Office Supplies	82.38
Retreat	43.65
Postage	12.68

### FINANCE

Stamps	37.00
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### PROGRAMMING

Stamps	37.00
Honorariums Cert. Program	1,425.00
Newsletter (Postage)	88.80
Annual Meeting	
Postage	19.25
Refreshments	56.49
CEU Processing Fee	35.00
Programs	
Flyers/Postage	1,177.23
Refreshments	24.72
Speaker Honorariums	25.00
Office supplies	9.54
Volunteer Admr. Of Year	
Award	93.50
Postage/Supplies	9.49
Website	
Domain Name	9.20
Charity Advantage	419.40
In-Kind Donations	42.64

**TOTAL EXPENSES:** **<\$4,332.37>**

Beginning Checkbook Balance 2005	\$2,094.44
Revenues, 2005	<u>5,570.89</u>
TOTAL	\$7,665.33

Less Expenses	<4,332.37>
Transfer to Education Fund	<u>&lt;1,112.77&gt;</u>

**Ending Balance December 31, 2005** **\$2,220.19**