



Grant Report Cover Sheet

2007

Organization Name: _____

Address: _____

Telephone number: _____ Fax number: _____

Director: _____ Email address: _____

Contact person and title (if not director): _____

Grant amount received: _____ for Project Funding or General Support

The 2007 reporting format has two components: ongoing and the year end report.

Ongoing Dialog

This dialog is designed to let Fund for Idaho stay more up to date on what you are doing so we can publicize your work on our website, in the community and beyond. It is also an opportunity for us to collaborate with you on how you can promote your work in the community and articulate your achievements to other funders. We want the organizations we fund to succeed! The components of this dialog include:

1. Mid-year and year-end conversations between the person in your organization in charge of the work we are supporting and a Fund for Idaho representative – most likely the Executive Director, Gail Heylmun. This is NOT a conversation for you to stress out about, but rather a way to be sure we have up to date information about your work that we can use to promote you organization. In these conversations, we will explore some of the questions that were previously on our Final report. These include:

Referring to the goals, objectives and timelines described in your 2007 grant request (or any revisions submitted after the grant award), please tell us:

- a) What steps or actions did you take toward achieving your objectives and goals?
- b) Did you achieve what you set out to do? What were your major accomplishments?
- c) Have you encountered any setbacks during the period of this grant? How did these setbacks affect your organization or project? How were these setbacks addressed?

2. A mid-year and year-end request for photos, brochures, and other documentation of your work that we can use on our website and in the community to let others know what you are accomplishing.
3. A site visit, approximately mid-year, to help FFI donors learn more about your work – the work they are supporting. This will be the first year we are doing site visits, and it is not certain that we will be able to visit each group that we fund this year, but that is our long term goal. We will plan site visits with each group we visit to make sure that the timing fits in with your work schedule.

The Final Report

We have shortened our final report since we will already have information about your work during the year. We intend that this look back at your work during the year will help you and us have insights in to how you can be more effective at your work in the future.

