

# Southwest Florida Regional HIV/AIDS Council (RHAC)

Minutes from September 19, 2007, Regular Meeting of RHAC

Charlotte County Health Department Punta Gorda, Florida 9:30-11:00AM

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## Attendees:

- I. Everyone introduced themselves to the group.
- II. It was determined that quorum was not present. Bill Little addressed the group regarding RHAC and Community Representatives. He reminded the group how important it is for these individuals to make it to the meetings. The July 25, 2007 minutes were not approved due to quorum not being met.

## III. Local Advisory Group Reports

- ▶ Hendry/Glades – Robert Bobo reported that
- ▶ Sarasota – Joan Surso reported for Sarasota County. The strategic planning meeting is held the 1<sup>st</sup> Monday of every month. There was \$20,000 given to Sarasota County for the Silence is Death last year. World AIDS Day is scheduled for December 1, 2007. It is being held at Ringling College from 10AM-after dark. There will be an art exhibit at which 2-3 representatives from NIH that will be accompanying. The
- ▶ Charlotte – There was no report.
- ▶ DeSoto – There was not report.
- ▶ Lee- Judith Hartner reported for Lee County, the LAG continues to follow the issues with Good Wheels transportation.
- ▶ Collier – Scott Tims reports for Collier County. He brings up issues with their community representative being unable to make all RHAC meetings. He requests that clarification in the requirements of the community representative is needed in writing from RHAC.

## IV. Committee Reports

- A. Clinical Committee-Sharon Murphy reported that the committee has finalized the audit tool and it will be formalized at the August Clinical Management meeting. The concerns regarding ADAP and the core eligibility have also been discussed and will be brought to the attention at the ADAP meeting being held in August. Another concern was brought to attention regarding the Quality Assurance Auditor which HPC has contracted with ICAN, Dr. Peter Bright who will be the individual providing the Quality Assurance. The committee has concerns with a nonmedical provider auditing HIV medical charts. It was stated that the committee would like someone with education of HIV medical experience and background to do the monitoring. Dr. Schwartz volunteered as a secondary, medical resource for chart audits. It was decided if medical input was needed a physician peer review group would gather and review. Susan Barrows stated the draft of the new audit tool had not been disseminated to the RHAC or the Clinical Committee. S. Murphy, chair of the Clinical Committee, assured that the tool would be distributed and reviewed. Dr. Schwartz questioned if background checks were made on medical providers. S. Barrows stated that background checks were usually done.
- B. Case Management Committee- Brenda Lastinger and Charlene Allan presented a handout and indentified themselves as the new spokespersons for the CMC. CM meetings will be held if needed, otherwise communication with be via fax or email.

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In the last CM meeting a question was raised regarding mental health and medical providers and their willingness to take RW and Medicaid funding. Many concerns were voiced about issues of finding affordable and suitable housing. J. McCloud expressed concerns about revisiting the topic of mental health and medical providers taking RW funding. There was talk about producing a small subcommittee with collaboration from J. McCloud to do some further research and into this topic. B. Little stated that data needed to be collected by CM to support the Mental Health need in the area which is to be completed by the summer of next year.

- C. Prevention Committee-A handout was presented to the RHAC members and Dr. Bright reported the next Statewide Prevention Planning Group meeting will be held August 9 & 10 in Tampa. The Diffused Effective Behavioral Interventions (DEBI's) & Effective Behavioral Interventions (EBI's) will be discussed. A survey was handed out to the RHAC members, input from every community based organization and health department for the DEBI's and the EBI's is needed. Dr. Bright asked that the surveys be turned in within the next week. Also reported, the next Area 8 RHAC Prevention Committee meeting will be held after the next RHAC meeting on September 19<sup>th</sup>.
- D. Ad/Hoc Committees/Task Forces Provider Criteria- Jim McCloud reported that he had attended the HUD Consortia meeting in Manatee County on July 11. J. McCloud expressed concern about the Sarasota funding and strict guidelines. The resolution of which was, Security Deposit and 1<sup>st</sup> months rent will become one unit of service instead of two and changing the number of days from 60 to 90 with approval from the City of Sarasota Commissions. If Sarasota/Manatee HUD funds should become exasperated, Area 8 State HOPWA will provide supplemental funding if available and needed to Sarasota only, Polk County will assist Manatee only, if needed.

#### IV. Lead Agency Repot

- A. Financial Reports – Susan Barrows reported for Mike Waite. The RW08 contract received \$1,479,773.00. As of 6/30/07 \$160,900.13 has been spent on direct services. The current contract is underspent by 7%. The HOPWA06-07 contract will be closed July 31 at 5pm. Everyone has been contacted to get all invoices in to be processed prior to the end date. The contract received \$790,500.00. As of 6/30/07 \$326,953.59 has been spent on services. The HOPWA contract is underspent by 41%. P. Dobbins questioned why the HOPWA contract is so far underspent. It was stated that Sarasota has been removed from the HOPWA funding and HPC has not received a deduction of funds. HOPWA funds cannot be spent due to the specific criteria clients must meet. Another question raised by B. Little and J. McCloud, they want to know if the City of Commission is willing to terminate funding for next contract. S. Barrows will contact Cherry Haines to find out. S. Barrows disseminated an email from Clarke Kirby to Tallahassee regarding the FMR. Tallahassee answered that 25% over FMR may be paid out on a case by case basis in the event of a hurricane disaster for all counties excluding Sarasota.

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- B. Program Reports – Susan Barrows reported the allocation of the \$198,458.00 are in the following; Ambulatory Care, Mental Health, Substance Abuse, Oral Health, Pharmacy. RHAC motioned and approved the allocation of the new budget. J. McCloud was 1<sup>st</sup> motion and 2<sup>nd</sup> by J. Colfer.
- C. Planning Reports – Charlene Fricker reported about the Needs Assessment Survey. As of 7/25/07 a total of 42 NAS have been turned in. By the 2<sup>nd</sup> week of December 2007 HPC needs to have a total of 579 NAS turned in. There are three versions of the NAS, English, Spanish, and Creole. B. Little expressed concern regarding a plan for focus groups or support groups to get the NAS turned in. These NAS need to be analyzed by August 2008 for input into the Comp. Plan.

## VI. HAPC/RMAC

Gail Counts and Amy Zamot had no report.

## VII. Public Comment/Open Forum

During the public forum, a letter was presented to RHAC. The letter was regarding changes in the hours of operation and appointment availability of Good Wheels transportation. Many clients rely on Good Wheels transportation to get to their appointments, and the changes make it much harder to use their service. B. Little asked for three letters to be drafted and sent to Good Wheels, The Board of Transportation, and Medicaid, on behalf of RHAC.

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RHAC Members and Guests Attendance List 2006-2007		5/23/07	7/18/07	9/19/07				
<i>RHAC County Health Department Members</i>								
Steven Mitnick, Administrator	Charlotte CHD	✓	✓					
Joan Colfer, MD, Director	Collier CHD		✓					
Mary Kay Burns, Administrator	DeSoto CHD	✓						
Pat Dobbins	Glades CHD		✓	✓				
Neftali Fernandez, MD, Director	Hendry CHD		✓	✓				
Judith Hartner, MD, Director	Lee CHD	✓	✓	✓				
Bill Little, Administrator	Sarasota CHD	✓	✓	✓				
<i>RHAC Community Representative Members</i>								
Lisa Crytser	Charlotte County		✓					
Ellen Cordoba	Collier County	✓						
Vacant	DeSoto County							
Art Gallagher	Glades County							
Vacant	Hendry County							
Jeff Trout	Lee County	✓	✓					
Jim McCloud	Sarasota County	✓	✓	✓				
<i>RHAC At-Large Members</i>								
Dillard Larson	Patient Care Planning			✓				
Peter Bright	Prevention Planning	✓	✓					
<i>Area 8 DOH Representatives</i>								
Gail Counts	Area 8 HAPC	✓	✓	✓				
Clarke Kirby	Area 8 Contract Manager	✓		✓				
<i>Lead Agency Staff</i>								
Ed Houck	HPC	✓	✓	✓				
Susan Barrows	HPC	✓	✓	✓				
Mike Waite	HPC	✓		✓				
Kim White	HPC	✓	✓	✓				
Spencer Edwards	HPC	✓	✓	✓				
Amanda Harm	HPC		✓	✓				
Charlene Fricker	HPC		✓	✓				
<i>RHAC Guests</i>								
Al Perez	DeSoto CHD							
Amy Zamot	DOH	✓	✓	✓				
Beth Smith	Sarasota CHD							
Bill McBurnie	Charlotte CHD	✓	✓	✓				
Carolyn Moore	ICAN	✓						
Christine Griffith	Sarasota CHD		✓	✓				

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Joan Surso	Sarasota CHD	✓		✓			
John Runde	DOH, Prevention	✓	✓	✓			
Sharon Murphy	McGregor Clinic	✓	✓	✓			
Jesufran Pierre	Collier CHD						
Penny Kurtz	DeSoto CHD		✓				
Charlene Allan	Collier CHD		✓	✓			
Kim Hustad	Lee CHS	✓	✓	✓			
Ruth Pinkerton	DeSoto CHD	✓	✓	✓			
Patti Kelly	ICAN	✓					
Pat Barrera	DeSoto CHD		✓	✓			
Susan Craig	Collier CHD	✓	✓	✓			
Natasha Speck	Sarasota CHD	✓					
Robert Bobo	Hendry CHD	✓	✓	✓			
Martha Kennedy	CMS	✓		✓			
William Mehall	ICAN	✓		✓			
Teresa Fuentes	ICAN	✓					
Jeff McQuilken	ICAN	✓					
Roxanne Smith	ICAN	✓					
Jeanne Wyman	Charlotte CHD	✓					
Tara Landers	Charlotte CHD	✓					
George Filhour	The Haven	✓	✓				
Betty Ford		✓					
Chloe Holden		✓					
Amy Pinter		✓					
Scott Tims	Collier CHD		✓	✓			
Susan Maurer	ATC		✓				
Bob Schwartz	Volunteer		✓				
Stacy Revay	Collier CHD		✓	✓			
Mark Cunningham	CAB McGregor Clinic		✓	✓			
William Shelley	McGregor Clinic		✓	✓			
Sharleen Traynor	Collier CHD		✓	✓			
Susan Terry	CAN		✓				
Dianne Nugent	Sarasota CHD		✓				
Brenda Lastinger	Hendry/Glades CHD			✓			
Michelle Aellano	USF/SCHD			✓			