

Southwest Florida Regional HIV/AIDS Council (RHAC)

Minutes from July 25th 2007, Regular Meeting of RHAC

Charlotte County Health Department Punta Gorda, Florida 9:30-11:00AM

Attendees:

- I. Everyone introduced themselves to the group.
- II. At the May RHAC meeting, quorum was not present, review and approval of March minutes was put off until the July 25, 2007 meeting. It was determined a quorum was present. Dr. Bright motioned to approve the March minutes and Pat Dobbins seconded the motion. All voted in favor of approval of the 3/21/07 minutes as presented. The minutes from 5/24/07 were presented. Dr. Hartner motioned to approve the minutes and Steve Mitnick seconded the motion. All voted in favor to approve the 5/24/07 minutes as presented.
- III. Local Advisory Group Reports
 - ▶ Hendry/Glades – Robert Bobo reported that the LAG group is in the process of revision and the next meeting will be held in August 2007.
 - ▶ Sarasota – Jim McCloud reported the HIV network website is getting more attention. World's AIDS Day event was held at the Ringling College of Arts and Design. The event had: Movies, Games, Health fairs, Speakers, Music and a candlelight vigil. J. McCloud stated it was the best World AIDS Day they have ever had. Also reported was, Silence Is Death, and the "Gatekeepers Project". It was stated that 4 to 5 new testing areas have been established.
 - ▶ Charlotte – S. Mitnick reported The CCHD created a website in which a person looking for male companionship would be referred to contact the health department to receive information and education on HIV and STDs. This resource is a way to reach out to the community. They are hoping to expand into MySpace and Facebook in the near future. Also reported, the Memorandum of Agreement for Hepatitis C was signed as of July 24, 2007. Stacy Revay was introduced as the new HIV coordinator.
 - ▶ DeSoto – R. Pinkerton reported and disseminated a handout. The LAG for DeSoto County has had bimonthly meetings and has had many topics for discussion. A Specialty Clinic has been established, the clinic has planned to extend their weekday hours of operation and include one Saturday a month for the clients that cannot make it during the normal business hours. Individuals that deal with patient care information have started working in teams with clients in maintaining their medical records. DCHD has discussed collaborating with DCF and also Catholic Charities to speed up the intake process for clients that are in need of Housing/Food/Personal Items, and Transportation. Educational meetings are posted and a newsletter of current issues will be mailed out to the clients. A small monthly support group continues to meet and reach out to more members of the community. DCHD continues to participate in local health fairs, working with DIS to bring more information forth to the community about the importance of HIV testing.
 - ▶ Lee- Judith Hartner reported that Lee County has two committees'. The patient care committee has not recently been meeting. It was reported that HRSA awarded the Ryan White Title III grant to the AIDS Treatment Center. Continuing challenges have been noted about the core eligibility. In the Lee prevention committee, Amy Zamot continues work with Silence is Death. Also, Amy Zamot has been working hard with the Haitian

Education Center providing technical assistance, training, and materials to assist in the opening of the new testing site. To cover awareness, prevention information, and to encourage testing, broadcasts have been made on Haitian Creole radio programs.

- ▶ Collier – Scott Tims reported in place of Representative Ellen Cordoba. The care/prevention committee has used their meetings as a correlation for awareness days and events. During the National HIV Testing week Collier had a total of 181 tests done, which is a 60% increase. They have been alternating between Naples and Immokalee, and there is still limited participation from consumers for focus groups.

IV. Committee Reports

- A. Clinical Committee-Sharon Murphy reported that the committee has finalized the audit tool and it will be formalized at the August Clinical Management meeting. The concerns regarding ADAP and the core eligibility have also been discussed and will be brought to the attention at the ADAP meeting being held in August. Another concern was brought to attention regarding the Quality Assurance Auditor which HPC has contracted with ICAN, Dr. Peter Bright who will be the individual providing the Quality Assurance. The committee has concerns with a nonmedical provider auditing HIV medical charts. It was stated that the committee would like someone with education of HIV medical experience and background to do the monitoring. Dr. Schwartz volunteered as a secondary, medical resource for chart audits. It was decided if medical input was needed a physician peer review group would gather and review. Susan Barrows stated the draft of the new audit tool had not been disseminated to the RHAC or the Clinical Committee. S. Murphy, chair of the Clinical Committee, assured that the tool would be distributed and reviewed. Dr. Schwartz questioned if background checks were made on medical providers. S. Barrows stated that background checks were usually done.
- B. Case Management Committee- Brenda Lastinger and Charlene Allan presented a handout and indentified themselves as the new spokespersons for the CMC. CM meetings will be held if needed, otherwise communication with be via fax or email. In the last CM meeting a question was raised regarding mental health and medical providers and their willingness to take RW and Medicaid funding. Many concerns were voiced about issues of finding affordable and suitable housing. J. McCloud expressed concerns about revisiting the topic of mental health and medical providers taking RW funding. There was talk about producing a small subcommittee with collaboration from J. McCloud to do some further research and into this topic. B. Little stated that data needed to be collected by CM to support the Mental Health need in the area which is to be completed by the summer of next year.
- C. Prevention Committee-A handout was presented to the RHAC members and Dr. Bright reported the next Statewide Prevention Planning Group meeting will be held August 9 & 10 in Tampa. The Diffused Effective Behavioral Interventions (DEBI's) & Effective Behavioral Interventions (EBI's) will be discussed. A survey was handed out to the RHAC members, input from every community based organization and health department for the DEBI's and the EBI's is needed. Dr. Bright asked that the surveys be turned in within the next week. Also reported, the

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next Area 8 RHAC Prevention Committee meeting will be held after the next RHAC meeting on September 19th.

- D. Ad/Hoc Committees/Task Forces Provider Criteria- Jim McCloud reported that he had attended the HUD Consortia meeting in Manatee County on July 11. J. McCloud expressed concern about the Sarasota funding and strict guidelines. The resolution of which was, Security Deposit and 1st months rent will become one unit of service instead of two and changing the number of days from 60 to 90 with approval from the City of Sarasota Commissions. If Sarasota/Manatee HUD funds should become exasperated, Area 8 State HOPWA will provide supplemental funding if available and needed to Sarasota only, Polk County will assist Manatee only, if needed.

IV. Lead Agency Repot

- A. Financial Reports – Susan Barrows reported for Mike Waite. The RW08 contract received \$1,479,773.00. As of 6/30/07 \$160,900.13 has been spent on direct services. The current contract is underspent by 7%. The HOPWA06-07 contract will be closed July 31 at 5pm. Everyone has been contacted to get all invoices in to be processed prior to the end date. The contract received \$790,500.00. As of 6/30/07 \$326,953.59 has been spent on services. The HOPWA contract is underspent by 41%. P. Dobbins questioned why the HOPWA contract is so far underspent. It was stated that Sarasota has been removed from the HOPWA funding and HPC has not received a deduction of funds. HOPWA funds cannot be spent due to the specific criteria clients must meet. Another question raised by B. Little and J. McCloud, they want to know if the City of Commission is willing to terminate funding for next contract. S. Barrows will contact Cherry Haines to find out. S. Barrows disseminated an email from Clarke Kirby to Tallahassee regarding the FMR. Tallahassee answered that 25% over FMR may be paid out on a case by case basis in the event of a hurricane disaster for all counties excluding Sarasota.
- B. Program Reports – Susan Barrows reported the allocation of the \$198,458.00 are in the following; Ambulatory Care, Mental Health, Substance Abuse, Oral Health, Pharmacy. RHAC motioned and approved the allocation of the new budget. J. McCloud was 1st motion and 2nd by J. Colfer.
- C. Planning Reports – Charlene Fricker reported about the Needs Assessment Survey. As of 7/25/07 a total of 42 NAS have been turned in. By the 2nd week of December 2007 HPC needs to have a total of 579 NAS turned in. There are three versions of the NAS, English, Spanish, and Creole. B. Little expressed concern regarding a plan for focus groups or support groups to get the NAS turned in. These NAS need to be analyzed by August 2008 for input into the Comp. Plan.

VI. HAPC/RMAC

Gail Counts and Amy Zamot had no report.

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VII. Public Comment/Open Forum

During the public forum, a letter was presented to RHAC. The letter was regarding changes in the hours of operation and appointment availability of Good Wheels transportation. Many clients rely on Good Wheels transportation to get to their appointments, and the changes make it much harder to use their service. B. Little asked for three letters to be drafted and sent to Good Wheels, The Board of Transportation, and Medicaid, on behalf of RHAC.

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RHAC Members and Guests Attendance List 2006-2007		5/23/07	7/18/07				
RHAC County Health Department Members							
Steven Mitnick, Administrator	Charlotte CHD	✓	✓				
Joan Colfer, MD, Director	Collier CHD		✓				
Mary Kay Burns, Administrator	DeSoto CHD	✓					
Pat Dobbins	Glades CHD		✓				
Neftali Fernandez, MD, Director	Hendry CHD		✓				
Judith Hartner, MD, Director	Lee CHD	✓	✓				
Bill Little, Administrator	Sarasota CHD	✓	✓				
RHAC Community Representative Members							
Lisa Crytser	Charlotte County		✓				
Ellen Cordoba	Collier County	✓					
Vacant	DeSoto County						
Art Gallagher	Glades County						
Vacant	Hendry County						
Jeff Trout	Lee County	✓	✓				
Jim McCloud	Sarasota County	✓	✓				
RHAC At-Large Members							
Dillard Larson	Patient Care Planning						
Peter Bright	Prevention Planning	✓	✓				
Area 8 DOH Representatives							
Gail Counts	Area 8 HAPC	✓	✓				
Clarke Kirby	Area 8 Contract Manager	✓					
Lead Agency Staff							
Ed Houck	HPC	✓	✓				
Susan Barrows	HPC	✓	✓				
Mike Waite	HPC	✓					
Kim White	HPC	✓	✓				
Spencer Edwards	HPC	✓	✓				
Amanda Harm	HPC		✓				
Charlene Fricker	HPC		✓				
RHAC Guests							
Al Perez	DeSoto CHD						
Amy Zamot	DOH	✓	✓				
Beth Smith	Sarasota CHD						
Bill McBurnie	Charlotte CHD	✓	✓				
Carolyn Moore	ICAN	✓					
Christine Griffith	Sarasota CHD		✓				
Joan Surso	Sarasota CHD	✓					

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John Runde	DOH, Prevention	✓	✓				
Sharon Murphy	McGregor Clinic	✓	✓				
Jesufran Pierre	Collier CHD						
Penny Kurtz	DeSoto CHD		✓				
Charlene Allan	Collier CHD		✓				
Kim Hustad	Lee CHS	✓	✓				
Ruth Pinkerton	DeSoto CHD	✓	✓				
Patti Kelly	ICAN	✓					
Pat Barrera	DeSoto CHD		✓				
Susan Craig	Collier CHD	✓	✓				
Natasha Speck	Sarasota CHD	✓					
Robert Bobo	Hendry CHD	✓	✓				
Martha Kennedy	CMS	✓					
William Mehall	ICAN	✓					
Teresa Fuentes	ICAN	✓					
Jeff McQuilken	ICAN	✓					
Roxanne Smith	ICAN	✓					
Jeanne Wyman	Charlotte CHD	✓					
Tara Landers	Charlotte CHD	✓					
George Filhour	The Haven	✓	✓				
Betty Ford		✓					
Chloe Holden		✓					
Amy Pinter		✓					
Scott Tims	Collier CHD		✓				
Susan Maurer	ATC		✓				
Bob Schwartz	Volunteer		✓				
Stacy Revay	Collier CHD		✓				
Mark Cunningham	CAB McGregor Clinic		✓				
William Shelley	McGregor Clinic		✓				
Sharleen Traynor	Collier CHD		✓				
Susan Terry	CAN		✓				
Dianne Nugent	Sarasota CHD		✓				