

# Southwest Florida Regional HIV/AIDS Council (RHAC)

DRAFT Minutes from September 24<sup>th</sup> 2008, Regular Meeting of RHAC

Charlotte County Health Department Punta Gorda, Florida 9:30AM-11:00AM

---

## Attendees:

I. Bill Little called the meeting to order and led introductions for the group.

The minutes for the August 6, 2008 were presented for approval. Mary Kay Burns motioned for minutes to be approved. Dillard Larson seconded the motion.

## II. By Laws

Article I. Correction to Charlotte. Motioned by Judy Hartner, and seconded by Clarke Kirby.

Article II. Motioned by Judy Hartner, and seconded by Mary Kay Burns.

Article III. Judy Hartner spoke against Article III Section 1- Hendry/Glades is over represented, and community representative should not be a county health department employee. Also, nothing in the bylaws prevents a call-in. There were 5 votes to approve M. Burns, P. Bright, R. Bobo, D. Larson, B. Little. 2 votes to oppose S. Mitnick, J. Hartner. 1 vote to abstain P. Dobbins.

Add change to Section 2- The alternate will be named in writing to the Lead Agency at least (7) days prior to the next scheduled RHAC meeting- Motioned by Mary Kay Burns, and seconded by Peter Bright.

Section 3 and 4 motioned by Judy Hartner, and seconded by Mary Kay Burns.

Article IV. Section 1 and 2 motioned by Judy Hartner, and seconded by Pat Dobbins.

Article V. Section 1-4 motioned by Bill Little, and seconded by Pat Dobbins. Add change to Section 3- The regular meeting in January shall be designated The Annual Meeting and shall include the election of a chairperson every two years in an odd number year. Elections will be held in January 2009. Section 5 motioned by Judy Hartner, and seconded by Art Gallagher.

Article VI. Motioned by Mary Kay Burns, and seconded by Pat Dobbins.

## II. A. Review Agenda Content/ Meeting Format

After review of RHAC set up it was best that some reports be submitted in writing instead of being given orally during RHAC (move to consent agenda). The following changes have been made:

- Minutes can be part of agenda
- Financial can be part of agenda
- Program Report can be submitted in writing, is scheduled and would be as needed
- Clinical can be submitted in writing
- Case Management can be submitted in writing
- Prevention can be submitted in writing
- Patient Care can be submitted in writing
- Ad Hock place on agenda when reporting is requested
- Local Advisory Group can be part of agenda
- HAPC/RMAC can be part of agenda
- Public Comment can be part of agenda
- HPC will also look at potential action items and distribute to everyone via email

III. The Lead Agency report has been deferred until the next RHAC meeting.

III. A. Planning Update/ System Wide Delivery Workgroup

Susan Mitchell developed an outline with a timeline for Area 8 which shows the scope, and components of the Service Delivery Plan. Listed are all the bulletins for RHAC meetings which are in yellow and The Service Delivery Plan Workgroup which are in blue. The service delivery should be a guide to RHAC, and any items that aren't focused on will be either more reviewed or eliminated. The frame work can be redefined and built along the way. The priority population has to be done by November, and a slot is needed to be added to Analyze for RHAC by December.

IV. The Committee reports have been deferred until the next RHAC meeting.

V. The Local Advisory Group report has been deferred until the next RHAC meeting. Robert Bobo added that at the end of August he attended a Part C meeting in Washington, D.C., and a representative at the 2010 meeting spoke about capping services, fee schedules, and a 10% reduction and all Consortia representatives were present except for Area 8.

VI. HAPC/RMAC Amy Zamot reported that October 15<sup>th</sup>, 2008 is National Latino Day. If anyone is in need of a speaker contact Amy, and that incentives for testing is available if needed.

VII. Public Comment

On October 22<sup>nd</sup>, and 23<sup>rd</sup> Jeff Trout, Art Gallagher, Dillard Larson are going to Tallahassee for a Consumer Advisory Board Meeting.

The next RHAC meeting is scheduled for November 19<sup>th</sup>, 2008 from 9:30-12:30PM (3hrs)

# Southwest Florida Regional HIV/AIDS Council (RHAC)

DRAFT Minutes from September 24<sup>th</sup> 2008, Regular Meeting of RHAC

Charlotte County Health Department Punta Gorda, Florida 9:30AM-11:00AM

RHAC Members and Guests Attendance List 2007-2008		5/28/08	8/6/08	9/24/08	11/19/08			
<b>RHAC County Health Department Members</b>								
Steven Mitnick, Administrator	Charlotte CHD	✓	✓	✓				
Joan Colfer, MD, Director	Collier CHD							
Mary Kay Burns, Administrator	DeSoto CHD	✓		✓				
Pat Dobbins	Glades CHD	✓	✓	✓				
Neftali Fernandez, MD, Director	Hendry CHD	✓						
Judith Hartner, MD, Director	Lee CHD	✓	✓	✓				
Bill Little, Administrator	Sarasota CHD	✓	✓	✓				
<b>RHAC Community Representative Members</b>								
Lisa Crytser	Charlotte County							
Ellen Cordoba	Collier County	✓	✓					
Pat Barrera	DeSoto County			✓				
Art Gallagher	Glades County	✓	✓	✓				
Robert Bobo	Hendry County	✓	✓	✓				
Jeff Trout	Lee County	✓	✓					
Jim McCloud	Sarasota County	✓	✓					
<b>RHAC At-Large Members</b>								
Dillard Larson	Patient Care Planning	✓	✓	✓				
Peter Bright	Prevention Planning	✓	✓	✓				
<b>Area 8 DOH Representatives</b>								
Gail Counts	Area 8 HAPC	✓	✓					
Clarke Kirby	Area 8 Contract Manager	✓	✓	✓				
<b>Lead Agency Staff</b>								
Ed Houck	HPC	✓	✓	✓				
Susan Barrows	HPC	✓	✓	✓				
Mike Waite	HPC		✓	✓				
Kim White	HPC	✓	✓	✓				
Spencer Edwards	HPC							
Amanda Harm	HPC	✓	✓					
Penny Brown	HPC			✓				
Susan Mitchell	Lee Memorial			✓				
<b>RHAC Guests</b>								
Amy Zamot	DOH	✓	✓	✓				
Beth Smith	Sarasota CHD	✓	✓					
Bill McBurnie	Charlotte CHD	✓	✓					
Carolyn Moore	ICAN	✓						
Christine Griffith	Sarasota CHD							

Southwest Florida Regional HIV/AIDS Council (RHAC)

DRAFT Minutes from September 24<sup>th</sup> 2008, Regular Meeting of RHAC

Charlotte County Health Department Punta Gorda, Florida 9:30AM-11:00AM

Joan Surso	Sarasota CHD	✓	✓	✓			
John Runde	DOH, Prevention	✓	✓	✓			
Sharon Murphy	McGregor Clinic	✓		✓			
Marlene LaLota	Tallahassee						
Suzanne Stevens	Tallahassee						
Nasstasia Mitchell	Sarasota CHD	✓	✓	✓			
Kim Hustad	Lee CHS	✓	✓				
Ruth Pinkerton	DeSoto CHD						
Carrod Hunter	Genesis Clinic	✓					
Susan Craig	Collier CHD	✓					
Marie Boisol	McGregor Clinic	✓					
Martha Kennedy	CMS						
William Mehall	ICAN						
Teresa Fuentes	ICAN						
Jeff McQuilken	ICAN						
Roxanne Smith	ICAN						
Jeanne Wyman	Charlotte CHD						
Tara Landers	Charlotte CHD						
George Filhour	The Haven	✓					
Amy Pinter	Positive Healthcare		✓	✓			
Scott Tims	Collier CHD	✓	✓				
Stacy Revay	Collier CHD						
Mark Cunningham	CAB McGregor Clinic						
William Shelley	McGregor Clinic						
Sharleen Traynor	Charlotte CHD						
Susan Terry	CAN						
Brenda Lastinger	Hendry/Glades CHD		✓				
Lauren Zink	Sarasota CHD						
Donna Olson	Charlotte CHD						
Ronald Weston	Positive Healthcare						
Eric Stockley							
Lyzza Archipov	McGregor Clinic	✓	✓				
Cheryl Adams							
Kris Thompson							
Richard Sapp	Source of Light	✓					
Penny Kurtz	Desoto CHD		✓				
Laura Barrie	Positive Healthcare		✓				