

Southwest Florida Regional HIV/AIDS Council (RHAC)

Minutes from May 24th 2007, Regular Meeting of RHAC

Charlotte County Health Department Punta Gorda, Florida 9:30-11:00AM

Attendees:

- I. Everyone introduced themselves to the group.
- II. It was determined a quorum was not present (7 of 10 present) to Approve/Object the Minutes of March 21st 2007. The Minutes will be voted on at the next meeting.

III. Local Advisory Group Reports

- ▶ Collier – reported the Silence Is Death, and trying to get churches in the community more involved within Collier County.
- ▶ Lee – has no report at this time.
- ▶ DeSoto –has no report at this time.
- ▶ Hendry/Glades – no one was available to report.
- ▶ Charlotte – has no report at this time.
- ▶ Sarasota – reported Silence Is Death, and also the “Gatekeepers Project”. The World’s Aids Day event will be held at the Ringling College of Arts and Design. The event will have: Movies, Games, Health fairs, Speakers, Music and a candlelight vigil. Jim McCloud presented the impact of having low HUD funding in Sarasota vs. Area 8 having the inability to spend down HOPWA funds. Susan Barrows clarified that The HUD Consortia was informed with the rate of which the HUD funds were being dispensed Sarasota would be completely out of funding in April 2007. The HUD Consortia voted to have the HUD contract revised to include a criteria of 2 months of service yearly. The HUD Consortia presented this proposal to the City of Sarasota Commission, and was approved and adopted in February 2007. Ed Houck stated that Sarasota is on a federal fiscal year within their grant cycle. Bill Little, requested Susan Barrows of The Lead Agency to: Draft a letter to Tom Liberti about the impact Sarasota is experiencing due to low HUD funding, and possibly using state HOPWA funds to assist Sarasota. Jim McCloud 1st Motion, and Judith Hartner 2nd Motion.

III A. Area 8 Prevention Activities

John Runde reported for the Prevention Committee. A handout was presented to the RHAC members. Area 8 has had an increase in Prevention Activities which many target populations are counseled, and educated about HIV/AIDS. Jim McCloud included that the prevention activities need to be captured within the needs assessment which was previously missing information.

III B. ATC Proposal.

Judith Hartner presented to RHAC a proposal for 26 uninsured clients that chose to seek care from ATC, who is not a contracted RW Title II provider which enables the clients to receive laboratory services funded through RW funding. The proposal requests \$21,600.00 a year to purchase laboratory testing for the uninsured client of ATC which are needed for quality clinical care that is not covered by the ADAP Program. Judith Hartner explained either the current contracts would need to be amended with the current providers which would reduce their current contracted amount or, the funding could be made available by

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reducing line items that have not been fully utilized such as, Drug reimbursement or Mental Health line item. Jeff Trout questioned when ATC (ARC) was contracted as a Title II RW provider the lab services were almost double what other providers were spending within a quarter. Jeff Trout also stated that ATC (ARC) ignored guidelines, and protocols which resulted in no corrective action done when ATC (ARC) did not utilize funding correctly as a contracted RW Title II provider. Judith Hartner included the concern is for RW eligible clients who have are experiencing out of pocket expenses in order to obtain lab services. Susan Craig questioned the potential consequences of assisting Lee clients as to every area has Uninsured RW Eligible clients who chose to see Non-contracted providers who refer clients for lab services, and for Collier those clients receive lab services at The Health Department rate which is a reduced. Jim McCloud questioned, If ATC (ARC) received funding and spent that \$21,000 within a short period of time what would the agency then do?

Judith Hartner stated that ATC (ARC) has not implemented a plan or procedure as to what course of action will be taken if funds are again exhausted in the future. Jeff Trout stated ATC (ARC) as a Title III Provider should apply for the Expansion Fund.

Bill Little suggested further research of addressing the client's needs for Lee along with input from other Area 8 providers, and readdressing RHAC at the next meeting.

Judith Hartner withdrew the Proposal until further review with all of Area 8 RW Providers as to what methods are being taken with Uninsured RW eligible clients to receive lab service referrals through non-contracted providers (Focus Group).

IV. Committee Reports

- A. Clinical Committee-Sharon Murphy reported that the committee has finalized the audit tool, and Dr. Nist will be presenting a letter to ADAP about concerns in June.
 - B. Case Management Committee- Ruth Pinkerton- reported she has been participating along with William McBurnie on the monthly HMS Conference Calls, Rich Powers provided HMS training within Area 8. Case Managers are now meeting Bi-Monthly with out supervisors present in order to address cm concerns on June 1st and the following month HPC will host an AICP,ADAP,AWAP training. Susan Craig questioned concern for supervisors not being at attendance at cm meetings. Susan Barrows clarified the best utilization of the case manager and the supervisor's time bi-monthly at HPC is to provide the field reps with current information, education, and the appropriate training, and updates. Bill Little suggested at the next case managers meeting the committee re-determine their purpose and function on reporting to RHAC.
 - C. Prevention Committee-A handout was presented to the RHAC members which ranks the AREA 8 PLWHA Racial/Ethnic Breakdowns for all 67 counties. Peter Bright reported The meeting was held April 19th-20th 2007 in Tampa. Tom Liberti chooses the rep by PIR requirements.
 - D. Ad/Hoc Committees/Task Forces Provider Criteria- (Final)-Steve Mitnick reported there was a conference call to revise Section 8 D of the Provider Criteria to state: There will be no adverse impact on access and quality of clients services by adding an additional provider. Steve Mitnick 1st motioned the Final Provider Criteria to be accepted to RHAC, the 2nd motion was made by Mary Kay Burns. Jim McCloud opposed. RHAC accepted and approved the Final Provider Criteria.
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- E. Definition of Active Client- Susan Barrows reported The State of Florida's definition of an active client is an established client in which there is ongoing contact within the last six months. If anyone has any further clarification on the definition please send feedback to Susan Barrows, of HPC via email.

V. Lead Agency Report

- A. Financial Reports-Mike Waite reported that March 31st ended the RW06-RW07 Fiscal year which was overspent by \$797.35. This year's current spent is on track with the spending around the same time last year at \$115,000. At this time HOPWA is \$100,000 under spent below last years budget in May.
- B. Program Reports- Susan Barrows reported the Total funds used to provide service for the WICY Expenditure Report for FY2006- 2007.
 - 29% of Women-\$429,089.76
 - 1.7% of Infants-\$15,898.84
 - 0.15% of Children-\$2,176.76
 - 1.57% of Youth-\$23,253.48

Susan Barrows also presented a Letter from Tom Liberti on the Implementation of the Eligibility Rule which The Department of Health, Bureau of HIV/AIDS filed the patient care eligibility rule for final adoption by the Department of State, Bureau of Administrative Code on January 3rd 2007. This will be implemented at the re-determination date for all existing clients and immediately for new applicants.

- VI. HAPC/RMAC-Gail Counts presented The 2006 Florida Statutes (252.358) Emergency-preparedness prescription medication refills form which was in effect as of July 1st,2006. Amy Zamot reported Silence Is Death which has included more education in Area 8 with minorities, providers, and the community which has been done in both English/Spanish.

VII. Public Comment/Open Forum

Case Managers Meeting Schedule- this issue was addressed during the case manager's committee report.

DOH Ethics/Policy Clarification- Food-Bill Little clarified that when DOH employees are in attendance at a function they are not to accept any offered items which are supplied by any vendors, or pharmaceutical companies. To participate in any function a fee must be applied to the DOH employees. The fee for the luncheon which will be held after the RHAC meeting will be a cost of \$5.00 these funds will be applied to the purchase of the plaques for the awards and also other projects which will be further explained during the ceremony.

- VIII. Next Meeting is July 25^h, 2007 9:30A.M. - 11:00A.M.
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RHAC Members and Guests Attendance List 2006-2007		5/23/07	7/18/07				
Joan Surso	Sarasota CHD	✓					
John Runde	DOH, Prevention	✓					
Sharon Murphy	McGregor Clinic	✓					
Jesufran Pierre	Collier CHD						
Penny Kurtz	DeSoto CHD						
Charlene Allan	Collier CHD						
Kim Hustad	Lee CHS	✓					
Ruth Pinkerton	DeSoto CHD	✓					
Patti Kelly	ICAN	✓					
Sharon Murphy	McGregor Clinic	✓					
Susan Craig	Collier CHD	✓					
Natasha Speck	Sarasota CHD	✓					
Robert Bobo	Hendry CHD	✓					
Martha Kennedy	CMS	✓					
William Mehall	ICAN	✓					
Teresa Fuentes	ICAN	✓					
Jeff McQuilken	ICAN	✓					
Roxanne Smith	ICAN	✓					
Jeanne Wyman	Charlotte CHD	✓					
Tara Landers	Charlotte CHD	✓					
George Filhour		✓					
Betty Ford		✓					
Chloe Holden		✓					
Amy Pinter		✓					