

Southwest Florida Regional HIV/AIDS Council (RHAC)

DRAFT Minutes from December 5, 2007, Regular Meeting of RHAC

Charlotte County Health Department Punta Gorda, Florida 9:30-11:00AM

Attendees:

- I. Everyone introduced themselves to the group.
- II. Susan Craig sat in for Dr. Colfer. It was determined that quorum was present for presentation of the previous meetings minutes. Minutes from July 25, 2007 were presented. Peter Bright motioned to approve the July minutes and Mary Kay Burns seconded the motion. All voted in favor to approve the 5/25/07 minutes as presented. Minutes from the September 19, 2007 were presented. Pat Dobbins motioned to approve the minutes as presented and Dillard Larson seconded the motion. All voted in favor of the presented minutes. The minutes from 9/19/07 were approved.

III. Local Advisory Group Reports

- ▶ Sarasota – Joan Surso reported on the World AIDs Day celebration had in Sarasota County. Next year they hope to have media coverage and a larger turn out. A handout on the Strategic Plan was handed out to the group.
- ▶ Collier – Susan Craig reported that their World AIDs Day consisted of six smaller events instead of one large event. The Health Department held a World AIDs Day partnership event. In which they honored many agencies and members of the community. Collier hopes to bring together a MSN group in January 2008. Collier had their QI review. Overall the review went well. Most impressive was the partnerships that were built with many of their community members.
- ▶ Hendry/Glades – Robert Bobo reported regarding the three Advisory Groups in Hendry/Glades County. The next meeting will be held in Clewiston on December 18. Their World AIDs Day was covered in an article in the local newspaper. Hendry/Glades County Health Departments are continuing to prepare for their HRSA visit.
- ▶ Desoto – Ruth Pinkerton reported on the youth event that was held. During the event they discussed HIV/AIDS and other STDs that young teenagers face today. About 15 individuals participated in receiving HIV tests. Another event held at a local church there were additional HIV tests done in the community.
- ▶ Charlotte – Bill McBurnie reported on the luncheon that Charlotte County Health Department put on for World AIDs Day. About 350 people from the community attended the luncheon on Friday. On Saturday, an event was held at Charlotte High School. About 35-40 people came out for the walk-a-thon. The turn out was rather small but it was a larger group than last year.
- ▶ Lee – Peter Bright reported that FGCU and Edison College held World AIDs Day events. ICAN held two events in which every single teenager got tested. One of the ICAN events was held in Sentential Park and was catered by Sonny's BBQ. Amy Zamot reported on the exhibit that World Vision International put on during the event. A walk was created that took you through the life of a child in Africa that was living with or was affected by the HIV/AIDS virus. Dillard Larson reported that the local advisory group had not met in a month or so and has contacted Dr. Hartner to set up the next meeting.

Bill Little suggested that a group be made to discuss the positive and negative aspects from everyone's World AIDS Day celebrations. The group will consist of Susan Terry, Art Gallagher, Gail Counts, Amy Zamot, Sharon Murphy, and Dillard Larson.

IV. Committee Reports

- A. Clinical Committee – Sharon Murphy had no report. The next meeting for the Clinical Committee will be in February.
- B. Case Management Committee – Brenda Lastinger reported of the ongoing problem seen with mental health in Area 8. Lee, Collier, and Hendry/Glades are the counties with the biggest problems with their mental health. Gail Counts was charged with contacting FGCU to see if their mental health departments could assist our clients for college credit. It is difficult to find private providers that will accept the Medicaid rates. Gail Counts and Clarke Kirby were charged to get with HPC come up with a new rate for our mental health providers. Dillard Larson motioned for HPC to have the ability to pay more and increase the number visits per client, Peter Bright seconded the motion. All voted in favor and the motion was passed. Susan Barrows reported that the MOA list has been gone through by the HPC staff. If there are any providers known in your specific area let HPC know so they can attempt to contact and contract with the providers.
- C. Prevention Committee- Peter Bright reported that the next Florida Community Planning Network (FCPN) will be held December 13 & 14 in Tampa. The meeting topics will include the HIV Incidence Surveillance, Out in the Open Report on MSMs, and Prevention Interventions. The next Prevention Planning meeting will be held immediately following the next RHAC meeting. The 2007 WHO update is available at http://www.unaids.org/en/HIV_data/2007EpiUpdate/default.asp. This is a resource for the new statistics for HIV/AIDS in the U.S. The estimates for the U.S. are low. Art Gallagher inquired about any prevention events being held in rural Hendry/Glades Counties. Dr. Bright reported that any studies done in the rural communities would take a minimum of 5-7 years before being implemented by the state. It was suggested that the next RHAC meeting focus on prevention in the community. There were many questions raised. Gail Counts will attempt to get an individual from Tallahassee to attend the next meeting.
- D. HOPWA Supportive Services – Kim Hustad reported about the problems seen with transportation and the underspending of HOPWA dollars. It was requested that a task force be made to draft a letter to Tom Libertie in Tallahassee regarding the HOPWA support services. The task force will look at the unmet needs of the HOPWA clients and request expansion of HOPWA moneys to support transportation. It was requested that the letter be as specific as possible and tie housing and transportation needs together. Pat Dobbins motioned for approval to write the letter and Robert Bobo seconded the motion. All voted in favor of the motion and it was approved.
- E. Transportation – Pat Dobbins reported meeting with Kim White. They have come up with a pilot project for Hendry/Glades Counties. Implementation of the gas pilot project will be January 2008. Pat Dobbins was able to locate one gas station in LaBelle willing to work with HPC and provide services to our clients. This project

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will be kept in the LaBelle area until the kinks are worked out. There has also been a member attending the CAB meetings that would like to volunteer their time as a community driver.

- F. Bill Little discussed the RHAC by-laws. New members will be voted on in January 2008. The by-laws committee will meet to discuss the by-laws and recommend any changes. Gail Counts reminded the RHAC members that Dr. Hartner was the Chairperson for the Bylaws Committee and new RHAC members would be welcomed onto the committee. HPC will email out an electronic version of the by-laws to the RHAC members.

IV. Lead Agency Report

- A. Financial Reports – Mike Waite reported that the RW08 contract received \$1,678,184.00. As of 11/30/07 a total spent was \$1,076,122.82. The RW08 contract is underspent by 4%. We are ahead of spending compared to last years contract. The HOPWA08 contract received \$750,975.00. As of 11/30/07 \$219,827.11 has been spent. The HOPWA08 contract is underspent by 30%.
- B. Program Reports – Susan Barrows reported the Direct Care Budget was submitted to Tallahassee with an increase in CM dollars. One CM FTE is equal to 75 cases. The spending for the year is reflected in the submitted budget numbers. It was determined by the Clinical Committee that medical doctor visit fees will be increased in the amount up to \$50, per Susan Barrows, HPC will retro activate funds back to April 1, 2007 and reimburse agencies. RHAC committees and structure needs to be updated after the review of bylaws. Plan for input and accountability needs to be reviewed and updated. Action needs to be taken, revisions due to Clarke Kirby via email by 1/4/08. The substitute W9 form was presented to the RHAC members. The form must be completed before any payment can be issued to any provider. The IRS W9 form is acceptable also but lacks detailed information required by HPC prior to a payment being issued. The AETC contract has been fully executed. Monitoring must happen between Dec. – Jan. and be fully executed by Feb. 2008. AICP has reopened specialty services in which Area 8 has had 30 clients enrolled. Also, the AICP monthly rates allotted have been increased from \$650 to \$750. The Save the Date conference is scheduled for March 26-27, 2008. There is a conference called set up for 12/6/07 regarding the conference.
- C. Planning Reports – Charlene Fricker reported on the NAS. As of December there have been 235 surveys entered. Area 8 needs 250 surveys to satisfy requirements. There is a deficiency seen in the non-white males category. Clients have until December 31 to fill out the NAS online. Charlene continues to set up focus groups and client interviews. The next focus group will be in Immokalee and client interviews will be conducted in Lee County.

V. HAPC/RMAC

- A. Gail Counts reported that Dr. Ernesto Lamadrid, from the Bureau of HIV/AIDS will be visiting Area 8 from January 7 to January 11. He will be in Sarasota visiting the community based organizations and any other agencies who would like to see

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him. An update was given on encryption. Under the new revised security policy, all client information needs to be encrypted including MIP #'s. Non-DOH members are unable to use the PGP licensed encryption software used by the state. HPC was looking into buying an encryption program however DOH is unwilling to let the software be installed. A specific letter will be drafted to DOH, on behalf of the health directors, regarding the problems Area 8 is facing with encryption. Gail Counts and Susan Craig are charged with reporting any information back to RHAC.

VI. Public Comment/Open Forum

A. Ron Weston from Positive Healthcare Pharmacy introduced himself to RHAC. He explained that Positive Healthcare is a non-profit pharmacy that provides free shipping and free delivery to clients.

VII. Next meeting scheduled for January 16, 2008.

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RHAC Members and Guests Attendance List 2006-2007		5/23/07	7/18/07	9/19/07	12/5/07	1/16/08		
RHAC County Health Department Members								
Steven Mitnick, Administrator	Charlotte CHD	✓	✓		✓			
Joan Colfer, MD, Director	Collier CHD		✓					
Mary Kay Burns, Administrator	DeSoto CHD	✓			✓			
Pat Dobbins	Glades CHD		✓	✓	✓			
Neftali Fernandez, MD, Director	Hendry CHD		✓	✓	✓			
Judith Hartner, MD, Director	Lee CHD	✓	✓	✓				
Bill Little, Administrator	Sarasota CHD	✓	✓	✓	✓			
RHAC Community Representative Members								
Lisa Crytser	Charlotte County		✓					
Ellen Cordoba	Collier County	✓			✓			
Vacant	DeSoto County							
Art Gallagher	Glades County				✓			
Robert Bobo	Hendry County	✓	✓	✓	✓			
Jeff Trout	Lee County	✓	✓					
Jim McCloud	Sarasota County	✓	✓	✓				
RHAC At-Large Members								
Dillard Larson	Patient Care Planning			✓	✓			
Peter Bright	Prevention Planning	✓	✓		✓			
Area 8 DOH Representatives								
Gail Counts	Area 8 HAPC	✓	✓	✓	✓			
Clarke Kirby	Area 8 Contract Manager	✓		✓	✓			
Lead Agency Staff								
Ed Houck	HPC	✓	✓	✓	✓			
Susan Barrows	HPC	✓	✓	✓	✓			
Mike Waite	HPC	✓		✓	✓			
Kim White	HPC	✓	✓	✓	✓			
Spencer Edwards	HPC	✓	✓	✓				
Amanda Harm	HPC		✓	✓	✓			
Charlene Fricker	HPC		✓	✓	✓			
RHAC Guests								
Al Perez	DeSoto CHD							
Amy Zamot	DOH	✓	✓	✓	✓			
Beth Smith	Sarasota CHD				✓			
Bill McBurnie	Charlotte CHD	✓	✓	✓	✓			
Carolyn Moore	ICAN	✓						
Christine Griffith	Sarasota CHD		✓	✓	✓			

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Joan Surso	Sarasota CHD	✓		✓	✓	
John Runde	DOH, Prevention	✓	✓	✓		
Sharon Murphy	McGregor Clinic	✓	✓	✓	✓	
Jesufran Pierre	Collier CHD					
Penny Kurtz	DeSoto CHD		✓			
Charlene Allan	Collier CHD		✓	✓		
Kim Hustad	Lee CHS	✓	✓	✓	✓	
Ruth Pinkerton	DeSoto CHD	✓	✓	✓	✓	
Patti Kelly	ICAN	✓				
Pat Barrera	DeSoto CHD		✓	✓		
Susan Craig	Collier CHD	✓	✓	✓	✓	
Natasha Speck	Sarasota CHD	✓				
Marie Boisol	McGregor Clinic				✓	
Martha Kennedy	CMS	✓		✓		
William Mehall	ICAN	✓		✓		
Teresa Fuentes	ICAN	✓				
Jeff McQuilken	ICAN	✓				
Roxanne Smith	ICAN	✓				
Jeanne Wyman	Charlotte CHD	✓				
Tara Landers	Charlotte CHD	✓				
George Filhour	The Haven	✓	✓			
Betty Ford		✓				
Chloe Holden		✓				
Amy Pinter	Positive Healthcare	✓			✓	
Scott Tims	Collier CHD		✓	✓		
Susan Maurer	ATC		✓			
Bob Schwartz	Volunteer		✓			
Stacy Revay	Collier CHD		✓	✓		
Mark Cunningham	CAB McGregor Clinic		✓	✓		
William Shelley	McGregor Clinic		✓	✓		
Sharleen Traynor	Collier CHD		✓	✓		
Susan Terry	CAN		✓		✓	
Dianne Nugent	Sarasota CHD		✓			
Brenda Lastinger	Hendry/Glades CHD			✓	✓	
Michelle Aellano	USF/SCHD			✓		
Lauren Zink	Sarasota CHD				✓	
Donna Olson	Charlotte CHD				✓	
Ronald Weston	Positive Healthcare				✓	