

## **ORANGE COUNTY PEER COURT School Requirements**

### **High School Responsibilities**

- Scheduling Peer Court sessions with CRF-OC
- Assigning a school staff member to be present to assure appropriate behavior during Peer Court Sessions
- Recruitment of Bailiffs
- Recruitment of translator, when necessary
- Set-up and breakdown of tables, chairs and microphones
- Recruitment of students for the jury pool (40-100) and student bailiffs
- Preparation of students to be jurors
- Follow-up (de-briefing) with students
- Timely release of translator and volunteer student bailiffs (JROTC/Explorer Scout) from class
- Assistance with dialog regarding evaluation of individual session
- Inform front office staff about Peer Court and where to direct participants

### **Space Requirements**

- 1 large room for Peer Court (see attached diagram)
- 40-100 chairs
- 2 classrooms for juror deliberation
- Five tables: 1-Judge with 1 chair; 1-Volunteer Probation Officer with 2 chairs; 1-Minor, Parent and/or Caretaker(s) with 3 chairs; 2-Jurors with 6 chairs
- 5-10 Microphones (see attached diagram)

### **Timing**

- Each high school selected will hold a Peer Court Session approximately four times per year during the school year
- Sessions are held after school on Tuesdays, Wednesdays or Thursdays
- Four cases are heard in each two-hour session
- Summer sessions are held during summer school hours
- Volunteer student bailiffs, student jurors and volunteer probation officers arrive 15 minutes before Peer Court Session begins. Minors, parents and/or caretakers, and CRF-OC staff arrive 30 minutes before session begins

### **Classroom Instruction for Teachers**

- Facilitate lesson plan and/or role play in classroom to prepare students (O.C. Department of Education will provide free curriculum packages and assistance for teacher use in the classroom):
  - to attend Peer Court and participate as jurors
  - to ask questions of minor, parent(s) and/or caretaker(s)
  - for appropriate behavior during Peer Court Sessions
  - to keep the names of the juveniles and their families confidential
- Clarify the concept of sanctions
- Attend Peer Court Session with students (if possible)
- De-brief/follow-up on court session with students
- Evaluate session with students
- Reflect on session with students

### **Staffing**

Volunteer Student Bailiffs (ideally JROTC cadets or Explorer Scouts in uniform). 2-4 volunteer student bailiffs are needed for each court session:

- posted at entrances to room
- assist Judge and Peer Court staff as necessary

### **Supplies**

- Kleenex
- Water and glasses
- Signs on campus to direct participants to Peer Court